

**BOARD OF GOVERNORS OF THE GUILDHALL SCHOOL OF MUSIC & DRAMA**

**MONDAY 20 FEBRUARY 2012**

**MINUTES OF THE MEETING OF THE BOARD OF GOVERNORS OF THE GUILDHALL SCHOOL OF MUSIC & DRAMA HELD AT GUILDHALL, EC2 ON MONDAY 20 FEBRUARY 2012 AT 1.45 pm.**

**Present**

**Members:**

Tom Hoffman (Chairman)	Pamela Lidiard
Alderman David Graves (Deputy Chairman)	Kathryn McDowell
Deputy John Bennett	Deputy Catherine McGuinness
John Chapman	Sheriff Wendy Mead
Josh Chapman	Nicy Roberts
Christina Coker	John Scott
Neil Constable	Alderman Fiona Woolf
Deputy Stella Currie	
Paul Hughes	
Professor Barry Ife	
Katharine Lewis	

**In attendance:**

**Officers:**

Rakesh Hira	Town Clerk's Department
Niki Cornwell	Chamberlain's Department
Deborah MacCallum	Guildhall School of Music & Drama
Clive Russell	Guildhall School of Music & Drama
Jonathan Vaughan	Guildhall School of Music & Drama
Christian Burgess	Guildhall School of Music & Drama
Jane Rigler	Guildhall School Trust
Hannah Bibbins	Barbican Centre

***Following an inquorate discussion from the outset of the meeting a quorum was reached and thereafter all business was transacted accordingly.***

**1. APOLOGIES**

Apologies for absence were received from Sir Andrew Burns, Daniel Evans, Jeremy Simons and Deputy Michael Welbank.

**2. DECLARATIONS BY MEMBERS OF PERSONAL OR PREJUDICIAL INTERESTS IN RESPECT OF ITEMS TO BE CONSIDERED AT THIS MEETING**

Tom Hoffman declared his personal interest as a Trustee of the Guildhall School Trust and the Guildhall School Development Fund (this was a standing declaration).

Alderman David Graves declared his personal interest as his daughter is at the Junior Guildhall (this was a standing declaration).

Nicy Roberts declared her personal interest as a Chairman of the Friends of the Centre for Young Musicians and because her daughter played in the LSSO (part of Centre for Young Musicians) (this was a standing declaration).

Deputy Catherine McGuinness declared her personal interest as a Trustee of the Guildhall School Development Fund, Chair of Governors of the City Academy - Hackney, a past association with both Junior Guildhall and the London Schools Symphony Orchestra as a parent of a participant, and a potential interest in being a parent of a prospective student.

**3. MINUTES**

The public minutes and summary of the meeting held on 15 December 2011 were approved.

**4. MINUTES OF THE AUDIT AND RISK MANAGEMENT COMMITTEE**

The public minutes and summary of the Audit & Risk Management Committee meeting held on 18 January 2012 were received.

**5. PRINCIPAL'S GENERAL REPORT**

A report of the Principal which provided Governors with information on awards and prizes, the staff contract review, sector developments, National Music Plan, annual report, New York auditions, Gold Medal 2012 and the Summer Gala was received.

A discussion took place on the publication of the School's annual report, it was noted that due to insufficient resources to undertake the work involved immediately, the design template would be developed at the beginning of the 2012/13 financial year and the publication would be available in April 2012.

**RECEIVED**

**6. CARBON REDUCTION STRATEGY**

A report of the Director of Strategic Projects which set out the first revision of the Carbon Reduction Strategy, which in its original format was approved in February 2011, now included various amendments which were as follows:

- An update on progress achieved so far, showing that scope 1 and 2 direct greenhouse gas emissions had already been reduced by more than 28% against the 2005 baseline;
- An increased reduction target for the emissions of 43% by 2020;
- Data to establish 2010 as a baseline year for scope 3 indirect greenhouse gas emissions arising from transport, water and waste and;
- A reduction target of 8% by 2020 for indirect greenhouse gas emissions arising from transport, and of 30% for those arising from water and waste.

The Director of Strategic Projects highlighted that less was now being spent on energy and the 43% reduction target for emissions by 2020 was achievable.

**RESOLVED** – That Governors approve the revised Carbon Reduction Strategy set out in Annex A of the report.

## 7. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD

### **Governor Skills and Training**

It was noted that Governor training for non-City of London Corporation Governors would be looked into by the Town Clerk and that the Principal was exploring what training opportunities were available through HEFCE.

## 8. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

### **Membership of the Finance & Resources Committee**

The Town Clerk explained that Deputy Catherine McGuinness had expressed an interest to serve on the Finance & Resources Committee, Governors supported the appointment.

**RESOLVED** – That Deputy Catherine McGuinness be appointed on the Finance & Resources Committee.

### **Amendment of the Board's Constitution**

*The Chairman left the room for this item to be considered and Alderman David Graves took the Chair.*

A report of the Town Clerk which had been circulated electronically prior to the Board meeting to amend the Board's Constitution was considered. It was proposed that the Terms of Reference be amended in order for the immediate past Chairman, if willing to do so, to be able to serve as Deputy Chairman having completed nine years as a Governor, as was usual practice within the City Corporation.

A discussion took place and a Governor pointed out that she had also been in the same situation some time ago and that the Board had agreed for her appointment to be extended by one year to enable her to serve as Deputy Chairman.

The Principal pointed out that this was an additional discrepancy with the Privy Council which had now come to surface. It was noted that the amendment to the Board's constitution did not conflict with the City Corporation's Standing Orders.

**RESOLVED** – That subject to the approval of the Court of Common Council, the Committee's constitution be amended to read, "None of the appointed Governors shall serve on the Board for more than a maximum of nine years, with the exception of the immediate past Chairman who shall be permitted to serve an additional year as Deputy Chairman."

*The Chairman returned to the room.*

#### **9. EXCLUSION OF THE PUBLIC**

RESOLVED: That under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

#### **Item Nos.**

10 - 19

#### **Exempt Paragraphs**

3

### **SUMMARY OF MATTERS CONSIDERED WITH THE PUBLIC EXCLUDED**

#### **10. MINUTES**

The non-public minutes and summary of the meeting held on 15 December 2011 were approved.

#### **11. MINUTES OF THE AUDIT & RISK MANAGEMENT COMMITTEE**

The non-public minutes and summary of the meeting held on 18 January 2012 were received.

#### **12. KEY PERFORMANCE INDICATORS**

A report of the Principal was received.

#### **13. TAUGHT DEGREE AWARDING POWERS**

A report of the Principal was considered and agreed.

#### **14. GUILDHALL YOUNG ARTISTS CONSULTATION (NOV 11 – JAN 12)**

A report of the Director of Music was considered and agreed.

**15. SCHOOL LONG-TERM FINANCIAL PLAN**

A report of the Principal was received.

**16. FINANCE REVIEW**

A report of the Chief Operating and Financial Officer was received.

**17. UNIVERSITY OF EAST ANGLIA: DEVELOPMENT OPPORTUNITY**

A report of the Principal was considered and agreed.

**Extension of the meeting**

In accordance with Standing Order 40, the Board agreed to extend the meeting beyond two hours.

**18. ANNUAL MONITORING RETURN FOR 2010/11: OFFA/WIDENING PARTICIPATION STRATEGIC ASSESSMENT**

A report of the Principal was received.

**19. TEACHING AND LEARNING PHASE 3**

A report of the Principal was considered and agreed.

**20. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

**21. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no items of urgent business.

**The meeting closed at 3:51pm**

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**CHAIRMAN**

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